

Students are obliged to forward their annual assessment to their supervisor until **30th September 2021**

Sign up here: <https://is.cuni.cz/studium/eng/index.php>

Then proceed as illustrated below:

Pic

The screenshot displays the SIS interface with the following sections:

- Header:** SIS Student Information System (core version: 1981), Login: [input], Password: [input], Login button.
- Text mode:** --:--
- Education:** Exam dates, Subjects, Thesis (Selection of subject) (highlighted with a red arrow), Inquiry.
- Time-table:** Schedule NG.
- Admission process:** Admission, Study application - exchange students.
- Utils:** Committees, Invitations for state exams.
- Noneducational agenda:** Meeting with international participation, iForum, Central catalogue, E-resources Portal, Discovery system, Moodle (E-learning).
- Others:** List of advisors, Notice-board, File manager, Who is Who, Graduation, Classifiers, Harmonogram, Login searching, Life-Long Education programs.
- Links to faculty-specific information:** Pedagogická fakulta / Faculty of Education.

IT dept.: Vojtěch Sklenář (sklenarv@prf.cuni.cz)

study officer: Ludmila Páralová (paralovl@prf.cuni.cz)

Student:

Create and take the annual assessment over 2019/2020



1. Coupling of duty:

Pic1:

Student action:




Pic2:

Other commentaries

Type	Assessed	Who	When	Text of assessment
---				Článek v Právně... měl být publiková

mark the duty as fulfilled according to student if it is fulfilled according to SIS
forward the assessment to supervisor
* insert conclusion of assessment
insert commentary for duties of type: conference



webmaster@prf.cuni.cz

2. Coupling of publication (with OBD):

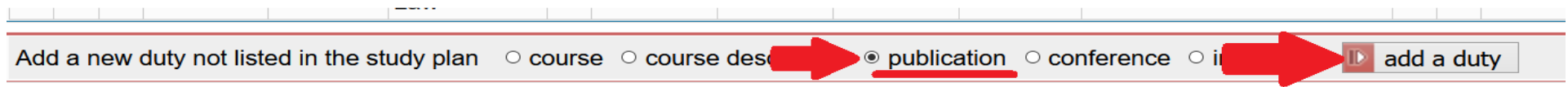
You need to add the publication to OBD system first:

https://verso.is.cuni.cz/cgi/verso.fpl?fname=web_index

Support for OBD system: **Mgr. Jan Šumbera** (sumbera@prf.cuni.cz)

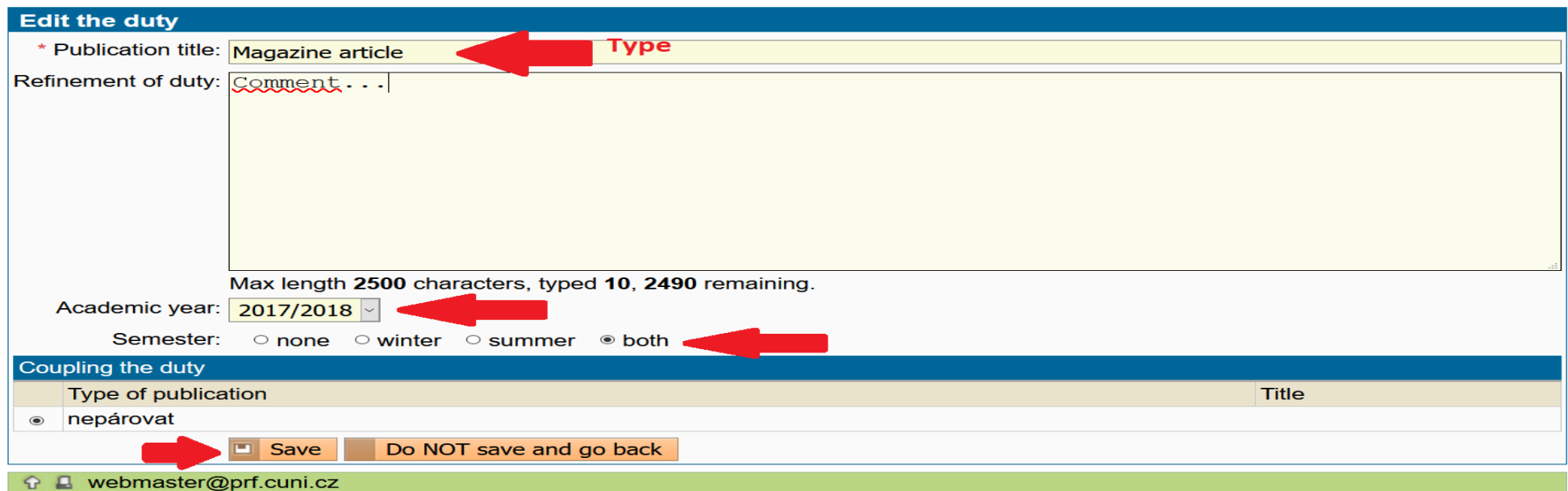
Then you can couple the publication in the assessment as illustrated below.

Pic1:



Add a new duty not listed in the study plan course course des **publication** conference i

Pic2:



Edit the duty

* Publication title: **Magazine article** **Type**

Refinement of duty: Comment . . .

Max length **2500** characters, typed **10**, **2490** remaining.

Academic year: **2017/2018**

Semester: none winter summer **both**

Coupling the duty

Type of publication	Title
<input checked="" type="radio"/> nepárovat	

webmaster@prf.cuni.cz

3. Conference

Add a new duty not listed in the study plan course course description conference

Edit the duty

* Conference title:

Refinement of duty:

Max length 2500 characters, typed 9, 2491 remaining.

Academic year:

Semester: none winter summer both

webmaster@prf.cuni.cz

4. Internship:

Contact your study officer before you insert internship. Then proceed as illustrated below.

mark the duty as fulfilled according to student if it is fulfilled according to SIS
forward the assessment to supervisor
* insert conclusion of assessment
insert commentary for duties of type: conference
* insert commentary for duties of type: progress on the doctoral dissertation

publication conference intern:

Go

help text for student

A screenshot of a web form. The form has a blue header bar. Below it, there is a text area with several lines of text. The text includes instructions and a list of items with asterisks. A red arrow points to the asterisked item '* insert conclusion of assessment'. Another red arrow points to the asterisked item '* insert commentary for duties of type: progress on the doctoral dissertation'. To the right of the text area, there are radio buttons for 'publication', 'conference', and 'intern:'. Below the text area, there is a 'Go' button. A red arrow points to the 'Go' button. At the bottom of the form, there is a yellow bar with a question mark icon and the text 'help text for student'.

5. Progress on Doctoral Dissertation:

Add text assessing general progress on your dissertation as illustrated below.

mark the duty as fulfilled according to student if it is fulfilled according to SIS
forward the assessment to supervisor
* insert conclusion of assessment
insert commentary for duties of type: conference
* insert commentary for duties of type: progress on the doctoral dissertation

publication conference intern:


Go

help text for student

A screenshot of a web form, identical to the one above. It shows the same text area with instructions and asterisked items. Red arrows point to the asterisked items and the 'Go' button. The form also includes radio buttons for 'publication', 'conference', and 'intern:', and a yellow bar at the bottom with a question mark icon and the text 'help text for student'.

6. Forward the assessment to your supervisor:


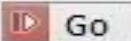

mark the duty as fulfilled according to student if it is fulfilled according to SIS


forward the assessment to supervisor 

* insert conclusion of assessment

insert commentary for duties of type: conference

* insert commentary for duties of type: progress on the doctoral dissertation

 help text for student