



Prague, 25 November 2021

The Dean of the Faculty of Law of Charles University

Address: nám. Curieových 901/7, 11640 Praha 1

**invites applicants to take part in an
OPEN HIRING PROCEDURE**

regarding one position as an academic – Head of the Department of Administrative Law and Administrative Science

Requirements:

- Completed university master's degree in law; scholarly degree (CSc., Dr., Ph.D.);
- Granted associate professorship or full professorship in administrative law and administrative science is an advantage;
- At least 7 years of legal practice in administrative law and administrative science;
- Teaching and research activities in administrative law and administrative science;
- Provable proficiency in one international (world) language; competence in another international language is an advantage;
- Non-existence of a work-load at another university exceeding 8 hours a week; alternatively, the termination of such work-load in the case of success in the hiring procedure;
- The list of publications where 5 most significant scholarly publications will be highlighted along with information indicating their citation references; provable citation index and publications in foreign impact journals is an advantage;
- Active participation in Czech and international conferences;
- Experience in drafting and obtaining research grant projects is an advantage;
- Membership in national and international organizations is an advantage.

Expected commencement of work: February 2022

Applicants are to submit:

- An application for the position (in the form of a letter);
- Professional curriculum vitae;
- Documents proving their completed university education and granted scholarly degrees;
- An outline of their scholarly research and teaching experience;
- A project of teaching subjects for which the Department of Administrative Law and Administrative Science has been responsible (obligatory, elective and optional subjects) within the implemented study programmes, focussing on the master's programme in Law and Jurisprudence (<https://www.prf.cuni.cz/magisterske-studium/studijni-program-pravo-a-pravni-veda-od-20202021>)
- A design of the development and management of the Department of Administrative Law and Administrative Science with a special focus on human resources development, scholarly activities and international cooperation,

- Response to the mode of fulfilment of objectives stated in the draft of the Strategic Plan of the Law Faculty for 2021-2025 (<https://www.prf.cuni.cz/aktuality/vyzva-ke-komentovani-strategickeho-zameru-pf-2021-2025>)
- A motivation letter (optional)

Applications along with all attachments are to be delivered **by 31 December 2021 to the Personnel Department** of the Law Faculty of Charles University, nám. Curieových 901/7, 11640 Praha 1, **indicating on the envelope “Hiring Procedure – Head of the Administrative Law Dept.”**

prof. JUDr. Jan Kuklík, DrSc., Dean

